



Top 100 Project Submission Checklist

When submitting a project for our review, please ensure that all of the information below is included in your submission.

If you are submitting a project that is a public-private partnership please include the names of all of the team members and the type of P3 contact (i.e. DBFMO).

Step 1 Download our Excel template

Step 2 Fill in the required info (see checklist below)

Step 3 Send it to our research team!

- **Total project cost.** Please clarify whether you mean contract value or total contract value when submitting a project on which you worked.
- **Project name**
- **Funding source** (private/government/public-private partnership)
- **Estimated start date of construction**
- **Estimated completion date of construction**
- **Your company's role on the project** (see Key Player Glossary)
- **Project location** (city or region)
- **Name of your company**
- And of course, **your contact info** so we can follow up!

Optional Extras

This additional info would help us create a more robust report:

- **If publically-funded, what level of government(s) contributed**
- **If publically-funded, what through funding program**
- **Name any other companies involved in the project**
- **Value of your contract**
- **Architectural rendering or image** (300 dpi at 100%)
- **Project description** (50 to 300 words)